

RICKINGHALL PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a **MEETING** of **RICKINGHALL PARISH COUNCIL** to be held at the **Rickingham Village Hall** on **THURSDAY, 2 May 2024** at 7.30PM.

Parish Clerk

AGENDA

1. **To Elect a Chair for the Year 2024/25.**
2. **To receive the Chair's Declaration of Acceptance of Office.**
3. **To receive apologies for absence.**
4. **To elect a Vice Chair.**
5. **Casual Vacancies:** To consider applications for parish councillor posts (3 vacancies).
6. **To elect Council Officers and Representatives to outside bodies (w/previous appts):**

Allotments Man't Committee:	Reports from AMC Chair
BARWOODS:	Reports via Clerk
Local Charities:	CLLrs Crossley-Holland & Smith
Local Transport:	Cllr Smith
Parish Assets:	Cllr Crossley-Holland
Planning Working Party:	CLLrs Short & Smith
Public Rights of Way:	Cllr Smith
SALC/Parish Liaison:	Reports via Clerk
Tree Warden:	Reports from R Jones
Village Hall:	vacant
Website/Facebook:	Clerk
7. **To confirm the minutes of the Meeting held on 4 April 2024.**
8. **Magazine Input:** Cllr Gordon (deadline 10 May)
9. **Members Declarations of Interest and Dispensations:**
10. **Public Forum:**
11. **Planning:** *To include any applications received after the publication of the agenda.*
 - 11.1 **Planning Applications:**
 - 11.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:**
 - 11.3 **Notification of Planning Decisions by Mid Suffolk DC:**
 - 11.3.1 **Whitegate, The Street.** Ref. DC/24/01467. Notification of Works to Trees in a Conservation Area - Fell 1 No. Sycamore (T1). NO OBJECTION.
 - 11.4 **Notification of other Planning Matters:**
 - 11.4.1 **Land To The South Of Suggenhall Farm, Church Lane.** Appeal Reference: APP/W3520/W/23/3314063. Planning Application. Development of a photovoltaic solar array, battery storage and ancillary infrastructure. Appeal ALLOWED and Planning Permission GRANTED.
 - 11.4.2 **Willowmere, Gardenhouse Lane.** Appeal Reference: APP/W3520/W/24/3341361. Full Planning Application - Erection of 10 No. dwellings (following demolition of existing garage and stores associated with builders yard). Appeal Notification.
12. **Progress Reports:**
 - 12.1 **Chair:**
 - 12.2 **Clerk:**
13. **Correspondence:**
 - 13.1 **MSDC:** To note the April payment of Community Infrastructure Levy - £3,753.55 – for The Walk, Garden House Lane (DC/22/01098). CIL payments are made by the District Council twice yearly in April and October.

- 13.2 **Hadleigh Flood Action Group:** To consider a request for collaboration in flood related matters.
14. **General Items:**
- 14.1 **Annual Parish Meeting on 4 April 2024:** To consider the draft minutes and note that all APM reports are on the website.
- 14.2 **Speed Indicator Device:** To note that Suffolk County Council has approved a post opposite the church on Bury Road for an additional SID and to confirm the quote of £600 for the installation. To confirm purchase of SID from Elancity – same specification as existing model. Quote to be confirmed at the meeting.
- 14.3 **July Meeting Date:** To consider a change from 4 July to 27 June due to Clerk's annual leave.
- 14.4 **Annual Newsletter:** To consider the cover of the newsletter.
- 14.5 **Flooding:** Update.
- 14.6 **Parish Infrastructure Investment Plan:** Update.
- 14.7 **Community Transport (RBGNS):** Update.
15. **Finance (as of 30/04/24):**
- 15.1 **Account Balance:** £ 50,120.94
Bank Balance: £ 50,120.94
Income: £ 17,150.00 MSDC Parish Precept 24-25 (1/2)
£ 3,753.55 MSDC CIL Payment April 24
- 15.2 **Accounts for Payment:**
- | | | |
|--------------------------|------------|---------------------------------|
| Admin Payments | £ 1,009.90 | Not itemised due to GDPR |
| Street Sweeping etc. | £ 620.99 | St Clean/PROW/etc May 2024 |
| Redgrave Parish Magazine | £ 120.00 | Annual Page Fees 24-25 |
| Trevor Brown CPFA | £ 350.00 | Annual Internal Audit Fees 2024 |
- Direct Debit:**
- | | | |
|------|----------|------------------------------------|
| HMRC | £ 534.33 | PAYE – 4 th qtr 2023-24 |
|------|----------|------------------------------------|
- 15.3 **To approve the following CIL payment:** (agreed Minute Ref: 15.2, 9 May 2023).
St Botolph's CEVP School £ 3,350.00 CIL Grant – final payment
- 15.4 **To approve payment of Grant Funding 2024/25:** (agreed Minute Ref: 11.3, 9 January 2024). Noted that Remembrance Day funds will be paid in Oct/Nov.
- | | | |
|------------------------|----------|------------------|
| RBR PCC | £ 800.00 | Churchyard Maint |
| Rickinghall Day Centre | £ 330.00 | General Grant |
- 15.5 **To consider the 2023-24 Annual Governance and Accountability Return (AGAR) and related accounts information for Year Ending 31st March 2024:**
- i) To receive the Internal Audit report prepared by the appointed internal auditor;
 - ii) To consider and approve the Council's Annual Return and related documents, including the Assets Register;
 - iii) To consider and approve the completion of the Statement of Assurance as per the Annual Governance Statement (Section 1 of the AGAR);
 - iv) To consider and approve the Accounting Statements (Section 2 of the AGAR) and supporting documents.
16. **Highways Issues:**
17. **Welcome Packs:**
18. **Councillors Reports:**
- | | |
|----------------------|-----------------------------|
| Allotments | BARWOODS |
| Local Charities | Parish Assets (inc War Mem) |
| Public Rights of Way | Street Lighting |
| Tree Warden | Website/Facebook |
19. **Matters to be brought to attention of the Council / Items for the next agenda:**
20. **Next Meeting:** 6 June 2024