

# RICKINGHALL PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a **MEETING** of **RICKINGHALL PARISH COUNCIL** to be held in the **RICKINGHALL VILLAGE HALL** on **THURSDAY 9 May 2019** at 7.30PM. The Public & Press are invited to attend.

2 May 2019

Parish Clerk

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## AGENDA

1. **To Elect a Chairman for the Year 2019/20.**
2. **To receive the Chairman's Declaration of Acceptance of Office.**
3. **To receive Councillors' Declaration of Acceptance of Office.**
4. **To receive apologies for absence.**
5. **To elect a Vice Chairman.**
6. **Casual Vacancies:** To consider applications for parish councillor posts (3 vacancies).
7. **To elect Council Officers and Representatives to outside bodies (w/previous):**
  - Allotments Man't Committee: Reports from AMC Chairman
  - BARWOODS: vacant
  - Local Charities: Cllr Crossley-Holland
  - Local Transport: Cllr Smith
  - Parish Assets: Cllr Crossley-Holland
  - Planning Working Party: Cllrs Short & Smith
  - Public Rights of Way: Cllr Free
  - SALC/Parish Liaison: Reports from W Sargeant/Clerk
  - Tree Warden: Reports from R Jones
  - Village Hall: vacant
  - War Memorial/ROCP: Cllr Crossley-Holland
  - Website/Facebook: Clerk
8. **To confirm the minutes of the Meeting held on 4 April 2019.**
9. **Magazine Input:** Short (deadline 13 May)
10. **Members Declarations of Interest and Dispensations:**
11. **Public Forum:**
12. **Planning:** *To include any applications received after the publication of the agenda.*
  - 12.1 **Planning Applications:**
    - 12.1.1 **Land at Rickinghall Business Centre, Allwood Green, Finningham Road.** Ref. DC/19/01970. Planning Application - Erection of additional 2no. Class B1/B8 Use light industrial unit.
    - 12.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:**
      - 12.2.1 **The Walnuts, The Street.** Ref. DC/19/01902. Notification of Works to Trees in a Conservation Area - (T1 and T2 Walnut Trees) Reduce the crowns by 25% also remove deadwood and balance the trees.
      - 12.2.2 **Wall Cottage, Bury Road.** Ref. DC/19/01928. Notification of Works to Trees in a Conservation Area - 1no. Walnut - Reduce and shape by 1/3. 1no. Yew - Reduce and shape by 1/3. 3no. Conifers - Dismantle
    - 12.3 **Notification of Planning Decisions by Mid Suffolk DC:**
      - 12.3.1 **Priory Farm, West Hall Road.** Ref. DC/19/00233. Full Planning Application - Erection of a farm manager/stockmans dwelling. Planning Permission GRANTED.
      - 12.3.2 **Land Rear of Broland, Garden House Lane.** Ref. DC/19/00276. Outline Planning Application (Access to be considered) - Erection of 1no. dwelling. Planning Permission GRANTED.

- 12.3.3 **Bell Hill Cottage and The Newsagent, The Street.** Ref. DC/19/00336. Planning Application. Change of Use of ground floor to A5 Hot Food Takeaway. Installation of extract equipment internally and flue through roof. Internal alterations to provide sound and fire-proofing to party walls and floors. Planning Permission REFUSED.
- 12.3.4 **Bell Hill Cottage and The Newsagent, The Street.** Ref. DC/19/00336. Listed Building Consent Application. Works to ground floor to create A5 Hot Food Takeaway. Installation of extract equipment internally and flue through roof. Internal alterations to provide fire and sound-proofing to floors and party walls. Listed Building Consent GRANTED.
- 12.3.5 **Willow Cottage, 3 Church Farm Close.** Ref. DC/19/01327. Removal of 4 limbs on Willow tree. NO OBJECTION.

12.4 **Neighbourhood Plan:** Update.

13. **Progress Reports:**

- 13.1 **Chairman:**
- 13.2 **Clerk:**

14. **Correspondence:**

- 14.1 **SCC:** To receive information on grass cutting in 2019.
- 14.2 **MSDC:** To note the April payment of Community Infrastructure Levy - £1,491.13. Payments are made twice yearly in April and October. Total CIL held: £6,440.20.
- 14.3 **Suffolk Police:** To note the Safer Neighbourhood Team (SNT) April newsletter.
- 14.4 **Resident:** Complaint about untaxed/MOT'd vehicle on The Street.

15. **General Items:**

- 15.1 **Annual Parish Meeting on 4 April 2019:** To consider the draft minutes.
- 15.2 **St Mary's Superior Churchyard Closure:** Update on transfer of responsibility.

16. **Finance:**

- 16.1 **Account Balance:** £40,111.01
- Income:** £12,320.01      MSDC ½ Council Tax Precept
- £ 1,491.13      Community Infrastructure Levy
- £ 582.80      Botesdale Final Contrib NH Plan
- 16.2 **Accounts for Payment:**
- Admin Payments      £ 940.05      Not itemised due to GDPR
- Street Sweeping etc.      £ 266.55      St Clean/VAS/Paths May 19
- Redgrave Parish Magazine      £ 130.00      Annual Page Fees
- SALC      £ 523.00      Annual Membership Fees
- LCPAS      £ 200.00      Internal Audit Fees
- Glasdon UK Ltd      £ 279.40      35L Fido Dog Bin
- 16.3 **To approve payment of Grant Funding for 2019/20:** (as agreed under Minute Ref: 9.1, 4 April 2019). Grant for Remembrance Day to be paid at later date.
- RBR PCC      £ 600.00      Churchyard Maint s214(6) LGA 1972
- Rickinghall Day Centre      £ 330.00      s137 LGA 1972
- 16.4 **Inspection of the Financial Statement for Year Ending 31<sup>st</sup> March 2019.**
- 16.5 **To note the Internal Audit Report for Year Ending 31<sup>st</sup> March 2019.**
- 16.6 **To approve the signing of the Annual Return Year Ending 31<sup>st</sup> March 2019.**

17. **Highways Issues:**

18. **Welcome Packs:**

- 19. **Councillors Reports:**
- Local Charities      Allotments      BARWOODS
- Public Rights of Way      Local Transport      Parish Assets (inc War Mem)
- Tree Warden      SALC/Parish Liaison      Street Lighting
- Village Hall      Website/Facebook

20. **Matters to be brought to attention of the Council / Items for the next agenda:**

21. **Next Meeting:** 6 June 2019