

# RICKINGHALL PARISH COUNCIL

Minutes of the Meeting held Thursday 4 February 2016

Main Hall, Rickinghall Village Hall

**Present:** Cllr Gillian Crossley-Holland  
Cllr Rosemary Jones  
Cllr Dominic Ebert  
Cllr Geoff Short  
Parish Clerk – Leeann Jackson-Eve  
9 Members of the public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllr Sally Smith
2. **Casual Vacancies in the Office of Parish Councillor:** None.
3. **To confirm the minutes of the Meeting held on 7 January 2016:** The minutes of the meeting were agreed and signed.
4. **Magazine Input:** Cllr Ebert.
5. **Members Declarations of Interest and Dispensations:** None.
6. **Public Forum:** 7.33pm RESOLVED, with all in favour, to adjourn the meeting for the public forum. *A number of Garden House Lane residents attended to speak about the reconsultation on the development at Willowmere. The main points were wildlife impact issues and the inaccuracy of some of the mapping in the application. Peter Beck, the Neighbourhood Watch co-ordinator, reported that he had not been notified of any crimes since the last meeting. Residents could be included in a weekly e-mail bulletin of the latest scams Suffolk District Council are aware of by contacting him via e-mail.* The Chairman reconvened the meeting at 7.48pm.
7. **Planning:**
  - 7.1 **Planning Applications:**
    - 7.1.1 **Willowmere, Garden House Lane, Rickinghall Superior.** Ref: 4116/15. Outline planning permission for the demolition of existing garage and stores associated with builders yard and erection of 29 dwellings and associated garages. Associated highway works. The PC noted that this was a reconsultation and there were not thought to be any significant changes. However it was agreed to add additional comments concerning the inaccuracy of the revised plan, i.e. that it did not show the line of trees which would have to be removed to accommodate a new access and did not show extensions to Springfield which brought it almost adjacent to the footpath and much closer to the proposed new access road than shown. Comments would also include further information concerning the hedgerows bounding the site, which were part of the Suffolk Hedgerow Survey completed in 2012. The Survey identified that these hedgerows were species rich and part of a wildlife link which reached all the way to the coast. Finally, it was noted that the adjoining fields were full of hares and skylarks.
    - 7.1.2 **Shemmings, The Street, Rickinghall Inferior.** Ref: 4432/15. Replacement of ground floor fenestration on front elevation with UPVC windows and UVPC door. It was RESOLVED, with all in favour, to have no objection to the application.
    - 7.1.3 **Jubilee House, The Street, Rickinghall Inferior.** Ref: 0009/16. Proposed residential development of 3 houses with detached 3 bay cart-lodge, construction of new site access and cart-lodge to existing dwelling. Taking into account the demand for smaller family homes in the village, the Parish Council RESOLVED, with all in favour, to have no objection to the application, on the understanding that the applicant would relocate the notice board (currently where the new access drive was marked on plan) to the area next to the bench in front of Jubilee House.

- 7.1.4 **Suggen Hall Farm, Church Lane, Rickingham Superior.** Ref: 0189/16. Retention of static caravan on site for occupation by the owner's family during the major restoration of house. It was RESOLVED, with all in favour, to have no objection to the application.
- 7.2 **Notice of Intent works to tree(s) in the Conservation Area:** None.
- 7.3 **Notification of Planning Decisions by Mid Suffolk DC:** None.

8. **Progress Reports:**

- 8.1 **Chairman:** The Chairman reported that Cllr Ebert had agreed to represent the PC on Village Hall Management Committee.
- 8.2 **Clerk:** The Clerk reported that approximately 60 completed traffic surveys had been received, many with useful suggestions. A breakdown of costs had been received from Suffolk County Council for the TRO (yellow lines at the Co-Op entrance) totalling £5,484.22. It was reported that to schedule this work at the same as re-surfacing of the road would result in no meaningful cost saving. The Council agreed that the billable man hours for the TRO would be queried with the County Council as they appear excessive.

9. **Correspondence:**

- 9.1 **SCC:** The Highways Survey was noted.
- 9.2 **MSDC:** It was noted that the Community Infrastructure Levy would be in effect from 11 April.
- 9.3 **MSDC:** The Town and Parish Council Newsletter was noted.
- 9.4 **Big Lottery:** It was agreed that the information about an event on 1 March concerning funding for small organisations would go on the notice board.

10. **General Items:**

- 10.1 **Maypole Meadow:** The PC agreed it did not want to enter into a rental agreement with the owners of the land at Maypole Meadows, which contained a PC notice board, bin and bench. Quotes had been received and agreed for the re-siting of two of the items. The Chairman would seek to meet with the owners to discuss the next steps.
- 10.2 **Annual Parish Meeting:** There were a number of difficulties with 7th April and it was agreed to reschedule the regular meeting of the council to 7.30pm on 21<sup>st</sup> April. The APM would be held at 7pm prior to that meeting. The deadline for reports was 30 March.
- 10.3 **Annual Newsletter:** It was agreed to focus on the results of the traffic survey in the newsletter. The deadline for reports was 30 March.
- 10.4 **Internal Audit Review:** The Finance Working Party would carry out the review.

11. **Finance:**

11.1	<b>Account Balances:</b>	£	26,338.88	
	<b>Income:</b>	£	1.53	Bank Credit Interest
		£	374.40	MSDC Street Cleaning Grant
11.2	<b>Accounts for Payment:</b>			
	L Jackson-Eve	£	692.90	Sal/Exps Jan 16
	T Gaddis	£	317.28	St Clean/Mill Lane Cut Feb 16
	G C Joinery	£	510.00	Installation and repair of 3 notice boards
	Rickingham VH	£	252.00	Hire of Village Hall for Meetings
	Dissigns	£	78.00	Northfield Wood Sign Panels x 2
	RBR PCC	£	35.00	Traffic Survey Flyer in Parish Magazine
	Realise Futures	£	52.25	Printing Traffic Survey Flyer
	SCC	£	1,414.48	Street Light no59 replacement

RESOLVED, with all in favour, to approve payment of the accounts above.

12. **Highways Issues:** None.

13. **Councillors' Reports:**

- **Barwoods:** The new signs had a typo and the Clerk would go back to the sign makers to rectify the error.
- **Local Charities:** There was a meeting on 2 March.

14. **Matters to be brought to attention of the Council/Items for the next meeting:**  
The discussion of funding of a PCSO would be added to the June agenda to discuss prior to setting the 2017/18 budget.

15. **Next Meeting:** 3 March 2016

The Chairman closed the meeting at 9.05pm.