

RICKINGHALL PARISH COUNCIL

Minutes of the Meeting held Thursday 1 March 2018

Main Hall, Rickinghall Village Hall

Present: Cllr Robin Brown
Cllr Dominic Ebert
Cllr Rosemary Jones
Cllr Gillian Crossley-Holland
Cllr Nick Free
Cllr Nic Joubert

Parish Clerk – Leeann Jackson-Eve

2 Members of the public

7.30pm The Vice-Chairman welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllrs William Maskell, Geoff Short and Sally Smith.
2. **To confirm the minutes of the Meeting held on 1 February 2018:** The minutes of the meetings were agreed and signed.
3. **Magazine Input:** Cllr Joubert.
4. **Members Declarations of Interest and Dispensations:** None.
5. **Public Forum:** None.
6. **Planning:**
 - 6.1 **Planning Applications:**
 - 6.1.1 **1 The Chestnuts.** Ref. DC/18/00689. Householder Planning Application - Erection of single storey extension to provide granny annexe accommodation. It was RESOLVED, with all agreed, to support the application.
 - 6.2 **Notice of Intent works to tree(s) in the Conservation Area:**
 - 6.3 **Notification of Planning Decisions by Mid Suffolk DC:**
 - 6.3.1 **The Newsagent, Bell Hill Cottage.** Ref. DC/17/04483. Planning Application - Part change of use to form A5 hot food takeaway with extraction equipment and flue. WITHDRAWN.
 - 6.3.2 **The Newsagent, Bell Hill Cottage, The Street.** Ref. DC/17/04484. Listed Building Application - Insertion of internal extraction equipment with external flue, internal sound proofing and fire-proofing partitions and new internal door. WITHDRAWN.
 - 6.4 **Neighbourhood Plan:** Cllr Brown reported that a NP Forum meeting had been held on 21 February with 23 people attending. The aim was to have a draft Plan by the end of March and the full Plan approved by mid-2019. Cllr Jones raised concerns over the future of Northfield Wood. It was suggested that it could be included as a designated green space within the Plan to ensure that it would not be developed in the future. Cllr Brown would discuss this with the Steering Group.
 7. **Progress Reports:**
 - 7.1 **Chairman:** None.
 - 7.2 **Clerk:** The Clerk reported that:
 - Jo Churchill MP had replied to the PC's correspondence concerning the Post Office's lack of support after the loss of the local PO. She had taken this up directly with the Post Office and would respond in due course.
 - Suffolk County Council had secured a court order to evict the unauthorised encampment at Snape Hill and this would be served within the next two weeks. The residents would have a week to vacate the site before SCC would send a court bailiff to enforce the eviction order. The District Council would undertake any clean up required.

8. **Correspondence:**
- 8.1 **SCC Highways:** Councillors completed the survey about SCC's Community Self Help offer to enable town and parish councils to undertake work that SCC Highways did not have the budget for. Although the PC wished to enable work that wasn't currently being carried out if possible, there was no indication where the budget for the additional work would come from and how much responsibility SCC would want PCs to take on. A request for clarification would be made.
- 8.2 **Suffolk Police:** The February newsletter was noted.
9. **General Items:**
- 9.1 **Repairs to Bus Shelter:** The PC RESOLVED, with all agreed, to accept the quote from Michael Bryant for £237.00 for repairs to the bus shelter.
- 9.2 **Vehicle Activated Sign:** Councillors noted the February data, which showed similar high levels of speeding to the previous month. The Chairman had written to Police Commissioner Tim Passmore to see if anything could be done but his reply had given no practical advice.
- 9.3 **Annual Newsletter:** It was agreed that the newsletter would focus on speeding in the village and the results of the vehicle activated sign surveys. Cllr Free agreed to write an article and Cllr Crossley-Holland would mock-up the artwork agreed for the cover.
- 9.4 **Internal Auditor:** It was RESOLVED, with all agreed, to appoint the Local Council Public Advisory Service to carry out the Internal Audit at a cost of £175.
10. **Finance:**
- 10.1 **Account Balance:** £25,943.48
- Income:** £ 1,155.00 Neighbourhood Plan Grant
- 10.2 **Accounts for Payment:**
- | | | |
|---------------------------|----------|---------------------------------|
| L Jackson-Eve (£921.15) | £ 726.08 | Sal/Exps Feb 18 |
| | £ 195.07 | Additional Hours/Exps (NH Plan) |
| T Gaddis | £ 363.32 | St Clean/VAS Mar 18 |
| Suffolk Neigh Watch Assoc | £ 25.00 | s137 grant for Set-up Costs |
| LCPAS | £ 250.00 | Data Protection Services |
- RESOLVED, with all agreed, to approve payment of the accounts above.
11. **Highways Issues:** None.
12. **Welcome Pack:** One to Cllr Brown.
13. **Councillors' Reports:**
- **Barwoods:** A group of tree wardens had requested to plant a tree in memory of Ken Liddle, the Botesdale tree warden. This was agreed.
 - **Local Charities:** A meeting would be taking place the following week.
 - **Parish Assets:** It was noted that the War Memorial had been Listed.
 - **Village Hall:** The toilet refurbishment was complete.
14. **Matters to be brought to attention of the Council:** None.
15. **Next Meeting:** 5 April 2018 – to start with Annual Parish Meeting

The Vice-Chairman closed the meeting at 8.55pm.