

RICKINGHALL PARISH COUNCIL

Minutes of the Meeting held Thursday 4 October 2018
Main Hall, Rickinghall Village Hall

Present: Cllr Robin Brown
Cllr Rosemary Jones
Cllr William Maskell
Cllr Nick Free
Cllr Nic Joubert
Cllr Geoff Short

Parish Clerk – Leeann Jackson-Eve
County Councillor Jessica Fleming
1 Member of the public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllrs Gillian Crossley-Holland and Sally Smith.
2. **To confirm the minutes of the Meeting held on 6 September 2018:** The minutes of the meetings were agreed and signed.
3. **Magazine Input:** Cllr Joubert.
4. **Members Declarations of Interest and Dispensations:** None.
5. **Public Forum:** County Cllr Fleming reported that Suffolk's 2019/2020 Budget Consultation was open and could be accessed by visiting www.suffolk.gov.uk/budget2019. Hard copies would be available from libraries. The consultation closed at 5pm on Friday 16 November. The deadline for applications to secure a place at a Suffolk secondary school for 2019/ 20 was 31st October 2018. For primary schools it was 15th January 2019. Secondary schools included high and upper schools and primary schools included infant, junior and middle schools. The new school transport policy offering service for new students only to the nearest suitable school would commence in September 2019.

District Cllr Osborne reported that the five-year housing supply figures for Mid Suffolk had been challenged and would be reviewed.

6. **Planning:**
 - 6.1 **Planning Applications:**
 - 6.1.1 **Stubbings Entry, Slough Road, Burgate.** Ref. DC/18/03751. Planning Application - Erection of 2no. clear span poultry houses. It was RESOLVED, with all agreed, to have no objection.
 - 6.1.2 **Jackamans Farm, Briar Lane.** Ref. DC/18/04333. Notification for Prior Approval under Schedule 2, Part 3, Class Q (A) and (B) of the Town and Country Planning (General Permitted Development) (England) Order 2015 - Change of Use of Agricultural Building to a Dwellinghouse. It was RESOLVED, with all agreed, to have no objection.
 - 6.2 **Notice of Intent works to tree(s) in the Conservation Area:**
 - 6.2.1 **1 Church Farm Close.** Ref. DC/18/04294. Fell 1 No. Silver Birch. It was RESOLVED, with all agreed, to have no objection.
 - 6.3 **Notification of Planning Decisions by Mid Suffolk DC:**
 - 6.3.1 **Church Farm Barn, The Street.** Rev. DC/18/02986. Householder Planning Application - Erection of a single storey side extension. Planning Permission GRANTED.
 - 6.4 **Neighbourhood Plan:** It was reported that the draft had received its informal review from Mid Suffolk District Council and there would be a councillors' briefing on at 7.30pm on 22 October at the Botesdale Village Hall prior to circulation of the Plan and its consideration for approval at the November meeting. The public consultation would start on 9 November and finish on 21 December. There would be three launch

events – on 10 November, 9am – 2pm at Botesdale Village Hall; 16 November, 2.30pm – 7pm at Rickinghall Village Hall; or 17 November, 9am – 2pm at Rickinghall Village Hall. Alternatively, residents could comment via a link on the Botesdale PC or Rickinghall PC websites. There would also be locations where residents could access a hard copy.

7. **Progress Reports:**

7.1 **Chairman:** None.

7.2 **Clerk:** The Clerk had written to landowners about overgrown hedges and all had completed the work. A meeting had been set up on 12 October with the SCC Footpaths Officer to discuss work that could be done to make paths accessible.

8. **Correspondence:**

8.1 **SCC:** The PC confirmed the footpath cutting programme for 2019. It was noted that a small section of Footpath 3 was not marked to be cut by SCC and this would be queried.

8.2 **Resident:** The PC considered the request for support for a lowered speed limit on Mill Lane, having taken advice from the police and Suffolk County Council. The advice given was that the cost of a TRO would be approximately £8-10k but there was little chance that a 30mph speed limit extension would be accepted on a small, rural, no-through road, nor could it be enforced. The PC would contact Great Events to request they drive more considerately, and the issue would be publicised in the parish magazine.

8.3 **MSDC:** The Bid Round 2 for Community Infrastructure Levy funds was noted.

8.4 **SALC:** The PC noted the "Voice of the Councillor" event hosted by De Montfort University.

8.5 **Environment Agency:** The PC noted the request for feedback on flooding strategy.

9. **General Items:**

9.1 **Review and Update of Council Documents:** The PC reviewed the drafts of new Standing Orders and Financial Regulations and it was RESOLVED, with all in agreed, to accept the new Standing Orders and Financial Regulations, copies of which would go on the website.

9.2 **Risk Assessment:** The Council's policy for Risk Assessment had been expanded and reformatted to make it easier to understand. It was RESOLVED, with all agreed, to accept the updated document and it was felt that, with the current policies in place, overall the risk remained LOW.

9.3 **Remembrance Day Event:** Cllr Jones would attend the event.

9.4 **Meeting Dates 2019:** These were agreed as follows - 10 Jan; 7 Feb; 7 Mar; 4 Apr; 2 May; 6 Jun; 4 Jul; 1 Aug (Planning only); 5 Sep; 3 Oct; 7 Nov; 5 Dec. January meeting a week later due to public holidays.

10. **Finance:**

10.1 **Account Balance:** £37,207.11
Income: £11,785.00 MSDC ½ Council Tax Precept

10.2 **Accounts for Payment:**

Admin Payments	£ 1,270.96	Not itemised due to GDPR
Street Sweeping etc.	£ 242.85	St Clean/VAS/Mill Lane Oct 18
PKF Littlejohn	£ 240.00	External Audit Fees 2018
Community Action Suffolk	£ 60.00	Website Hosting 2018-19

RESOLVED, with all agreed, to approve payment of the accounts above.

10.3 **Budget Report:** The 2nd Quarter report was noted.

10.4 **External Audit Report:** The External Audit report was noted and would be posted on the website.

11. **Highways Issues:** None.

12. **Welcome Pack:** One to Cllr Short.

13. **Councillors' Reports:**

- **Parish Assets:** The Clerk reported that the war memorial would be cleaned the following week.
- **Public Rights of Way:** Cllr Free had a reported a fingerpost down at the B1113 entrance to footpath 5.
- **Parish Liaison:** The Clerk would recirculate the email with details of upcoming meetings.
- **Village Hall:** Cllr Ebert had resigned so it was noted that a new VH rep was needed.

14. **Matters to be brought to attention of the Council:** None.

15. **Next Meeting:** 1 November 2018

The Chairman closed the meeting at 8.58pm.