

# RICKINGHALL PARISH COUNCIL

Minutes of the Meeting held Thursday, 2 September 2021  
Rickinghall Village Hall

**Present:** Cllr Gillian Crossley-Holland (Vice-Chair) Cllr Stephen Pattenden  
Cllr Geoff Short (Chair) Cllr Sally Smith

Parish Clerk – Leeann Jackson-Eve  
3 members of the public

7.30pm The Chair welcomed those present and opened the meeting.

1. **Apologies for absence:** None.
2. **Casual Vacancies:** There were no candidates.
3. **To confirm the minutes of the Meeting held on 1 July 2021:** The minutes, circulated prior to the meeting, were agreed as a true record.
4. **Magazine Input:** Cllr Smith.
5. **Members Declarations of Interest and Dispensations:** None.
6. **Public Forum:** A member of the public requested that information on riparian ownership go in the parish magazine prior to the flood season. Another member of the public complained about dog fouling on footpaths, particularly the one running alongside the White Horse. It was agreed to mention this in the parish magazine and put up a notice if a suitable place could be located.  
County/District Councillor Jessica Fleming had sent in a report which noted that Suffolk would be participating in the 2021 United Nations Climate Change Conference (COP26) on 1-12 Nov. Events were planned across Suffolk in the lead up to COP26 as part of the Greenest County campaign and aspiration to achieve net zero by 2030. The 6<sup>th</sup> and final stage of the Women's Bike Tour would run from Haverhill to Felixstowe via Stowmarket on 9<sup>th</sup> October and it would be the first time since 2014 that Suffolk had hosted the final stage. Locality Award Funds - Applications were now open for Councillors' Locality Awards funding – intended to help community facilities and charitable activities.
7. **Planning:**
  - 7.1 **Planning Applications:**
    - 7.1.1 **Bell Hill Cottage, The Street.** Ref. DC/21/04268. Application under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of Listed Building Consent DC/19/00337 dated 25/04/2019 (Works to ground floor to create A5 Hot Food Takeaway. Installation of extract equipment internally and flue through roof. Internal alterations to provide fire and sound-proofing to floors and party walls.) To allow for re-positioned and amended cowl to external flue. Variation of Approved Drawings from 04D to 04H & 06A to 06B. It was RESOLVED, with all agreed, to object to the application for the following reasons: 1. There was no reason or justification given in the application for the change in design or position of the extraction equipment and flue. This was a breach of the conditions set out in Listed Building Consent DC/19/00337 and Appeal Ref: APP/W3520/W/19/3229585. 2. It was very visible from the street due to its size, shape and materials and dissimilarity to a traditional chimney, resulting in substantial negative impact on the street scene. 3. It was 2.5m closer to the party wall and windows of the neighbours' main bedroom and as such was likely to have a substantial impact on their quality of life.
    - 7.1.2 **Bell Hill Cottage, The Street.** Ref. DC/21/04362. Application under S73a for removal or variation conditions following grant DC/19/00336 following APP/W3520/W/19/3229585 Allowed Appeal with Conditions dated 23/12/2019 Town and County Planning Act 1990. Planning (Listed Building and Conservation Areas Act) 1990 - Retention and completion of (Change of Use of ground floor to A5 Hot Food Takeaway. Installation of extract equipment internally and flue through roof. Internal alterations to provide sound and fire-proofing to party walls and floors) - without compliance with (Approved Plans and Documents) -To allow for repositioned and amended cowl to external flue. Variation of Approved Drawings from 04D to 04H

& 06A to 06B. It was RESOLVED, with all agreed, to object to the application for the reasons cited in item 7.1.1.

7.1.3 **Cloister Cottage, The Street.** Ref. DC/21/04291. Householder Application - Erection of single storey side extension, reinstatement of chimney and changes to fenestration and render (following demolition of existing garage). It was RESOLVED, with all agreed, to have no objection.

7.1.4 **4 North View, The Street.** Ref. DC/21/04488. Householder Application - Erection of garage outbuilding with home office (following demolition of existing shed). Installation of rooflights in main house lean-to roof. It was RESOLVED, with all agreed, to have no objection.

7.1.5 **The Pightle, Water Lane.** Ref. DC/21/04822. Householder Planning Application - Replacement of existing bargeboards, fascias, soffits, cladding, guttering, downpipes, access door and workshop window with UPVC products. It was RESOLVED, with all agreed, to have no objection.

7.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:**

7.2.1 **Anglia Regional Co-operative Society, The Street.** Ref. DC/21/04563. Application for works to trees in a Conservation Area - Laterally reduce group of mixed species trees by up to 3-4m. It was RESOLVED, with all agreed, to have no objection.

7.2.2 **The Old Schoolmasters House, Hinderclay Road.** Ref. DC/21/04635. Notification for works to trees in a Conservation Area - Cut back 2no Oak trees from garage and greenhouse roof. It was RESOLVED, with all agreed, to have no objection.

7.3 **Notification of Planning Decisions by Mid Suffolk DC:**

7.3.1 **Rayleigh Cottage, The Street.** Ref. DC/21/03326. Application for Listed Building Consent - Replace existing roof covering with slate tiles. Listed Building Consent GRANTED.

7.3.2 **Rayleigh Cottage, The Street.** Ref. DC/21/03328. Application for Listed Building Consent - Replace existing roof covering with clay tiles. Listed Building Consent GRANTED.

7.3.3 **45 Ryders Way.** Ref. DC/21/03501. Application for works to trees in a Conservation Area - Remove 1No Ash tree (T1) as it is leaning over shared driveway and branches have already fallen. Reduce back 1No multi stemmed Ash tree (T2) away from car parking area. NO OBJECTION.

7.4 **Notification of other Planning Matters:** None.

8. **Progress Reports:**

8.1 **Chairman:** None.

8.2 **Clerk:** None.

9. **Correspondence:**

9.1 **MSDC:** The PC noted the consultation on the long-term approach to parking provision within the Babergh and Mid Suffolk districts.

9.2 **MSDC:** The PC noted the advertisement of some necessary technical changes to the existing off street Traffic Regulation Order, following the introduction of Civil Parking Enforcement (CPE) in April 2020.

9.3 **MSDC:** The PC noted a consultation on the revised Hackney Carriage, Private Hire Operator, Vehicle and Driver Policy.

9.4 **MSDC:** The PC noted a consultation on the revised draft statutory 'Gambling Act 2005: Statement of Principles' policy document.

9.5 **Friends of St Mary's, Rickinghall:** The PC considered a request for a contribution towards £51,000 of work to the church roof. The PC agreed in principle to support this subject to determining if funds were available from this or next year's budget. The request would be discussed further at the next meeting.

10. **General Items:**

10.1 **Parish Infrastructure Investment Plan:** There had been no feedback from the consultation and the PIIP Steering Group would be meeting this month to approve the Plan's submission to the Parish Councils in October.

10.2 **Skate Park:** The Clerk reported that the funding application to MSDC was due to be determined this month.

10.3 **County Broadband:** The Clerk reported that there was nothing to update.

10.4 **Wherry Land:** It was RESOLVED, with all agreed, to accept the quote for £975 from Countryside Conservation & Tree Services for the annual tree and hedge trimming.

11. **Finance:**

11.1 **Account Balance:** £62,723.30  
**Income:** £ 463.32 MSDC 2<sup>nd</sup> Qtr Cleansing Grant

11.2 **Accounts Paid between Meetings:** These were noted as having been made under delegated powers.

Admin Payments	£ 893.83	Not itemised due to GDPR
Street Sweeping etc.	£ 348.38	St Clean/VAS/Paths Aug 21

11.3 **Accounts for Payment:**

Admin Payments	£ 893.49	Not itemised due to GDPR
Street Sweeping etc.	£ 273.38	St Clean/VAS/Paths Sept 21
BHIB Councils Insurance	£ 517.55	Insurance Fees 2021-22
PKF Littlejohn LLP	£ 240.00	External Audit Fees 2020-21

RESOLVED, with all agreed, to approve payment of the accounts above.

11.4 **External Audit Report:** The Council noted the report.

12. **Highways Issues:** None.

13. **Welcome Pack:** 2 packs to Cllr Crossley-Holland.

14. **Councillors' Reports:**

- Local Transport – The Clerk would ask Cllr Fleming whether she had made any headway with the timings of local buses following complaints that they were not fit for travel to and from school in Bury St Edmunds for over 16s.
- Public Rights of Way – The Clerk reported that the footpath off Water Lane would be receiving some revetment work following reports of erosion.
- Street Lighting – The light next to the bus shelter was still not working.
- Traffic Warden – The Clerk reported that the MSDC Tree Officer was increasingly directing applicants with tree work to report it directly to the Parish Council, without requiring formal notice to the District Council.
- Village Hall – It was reported that some remedial electrical work had been carried out following the 5yr electrical cheque. Bookings were coming back. However, the 5 November fireworks would not take place this year due to Covid-related issues.

15. **Matters to be brought to attention of the Council:** None.

16. **Next Meeting:** 7 October 2021

The Chairman closed the meeting at 8:37pm.