

RICKINGHALL PARISH COUNCIL

Minutes of the Meeting held Thursday, 6 April 2023
Rickinghall Village Hall

Present: Cllr Andy Gordon Cllr Ian Patterson
Cllr Geoff Short (Chair)

Parish Clerk – Leeann Jackson-Eve
County/District Cllr Jessica Fleming
3 Members of the Public

7.45pm The Chair welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllrs Gillian Crossley-Holland (Vice-Chair), Brian Rhodes and Sally Smith.
2. **Casual Vacancies:** There were no applications for seats on the Council.
3. **To confirm the minutes of the Meeting held on 2 March 2023:** The minutes, circulated prior to the meeting, were agreed as a true record.
4. **Magazine Input:** Cllr Gordon.
5. **Members Declarations of Interest and Dispensations:** None.
6. **Public Forum:** A member of the public thanked outgoing District Councillor Jessica Fleming for all her help over the years.
7. **Planning:**
 - 7.1 **Planning Applications:**
 - 7.1.1 **Ariesmead, Garden House Lane.** Ref. DC/23/01391. Application for a Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition. Town & Country Planning Act 1990 (as amended) - Loft conversion with 4 no. dormer windows and rear single storey extension. It was RESOLVED, with all agreed, to have no objection.
 - 7.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
 - 7.3 **Notification of Planning Decisions by Mid Suffolk DC:**
 - 7.3.1 **3 Waterwell Cottage, Candle Street.** Ref. DC/23/00112. Householder Application - Erection of a single storey lean to extension. Restoration of existing single storey lean to. Removal of softwood studwork, partition clad 1 side in tongue and groove matching board. Removal of window and opening up of original doorway. Installation of below ground gas tank. Planning Permission GRANTED.
 - 7.3.2 **3 Waterwell Cottage, Candle Street.** Ref. DC/23/00114. Listed Building Consent - Erection of a single storey lean to extension. Restoration of existing single storey lean to. Removal of softwood studwork, partition clad 1 side in tongue and groove matching board. Removal of window and opening up of original doorway. Installation of below ground gas tank. Listed Building Consent GRANTED.
 - 7.3.3 **Tanti, The Street.** Ref. DC/23/00470. Householder Application - Erection of single-storey rear extension. Planning Permission GRANTED.
 - 7.3.4 **The Laurels, Rectory Hill.** Ref. DC/23/00689. Application for works to trees in a Conservation Area - reduce and shape 2no Sycamores, 3no Hawthorne and 1no Cherry all by one third. NO OBJECTION.
8. **Progress Reports:**
 - 8.1 **Chairman:** None.
 - 8.2 **Clerk:** It was agreed to revert to the Clerk dealing with Payroll as the arrangements with SALC to produce pay slips were not working with the meetings timetable.
9. **Correspondence:**
 - 9.1 **SCC:** The PC noted the cost breakdown of Street Light Maintenance and Energy costs for 2022-23.

- 9.2 **MSDC:** The PC noted that formal public consultation would take place on the Babergh & Mid Suffolk Joint Local Plan Proposed Main Modifications between 16th March 2023 and 3rd May 2023.

10. **General Items:**

- 10.1 **Speed Indicator Device:** The PC noted that the installation is complete.
- 10.2 **Street Light Replacement Programme:** The PC noted the completion of work to 12 streetlights to update to LED lighting.
- 10.3 **Payment of Grant Funding:** The PC noted that no applications had been made to the PC during 2022/23 for grant funding in addition to annual items agreed in the budget. The annual payments would be made at the May meeting.
- 10.4 **Street Sweeping and Path Cutting:** It was RESOLVED, with all agreed, to continue a contract with Tim Gaddis for the work in 2023-24 with an annual increase from £9.56/hour to £10.52/hour. This was a rise of 10.1% in line with the state pension increase for 2023-24.
- 10.5 **Annual Newsletter:** It was RESOLVED, with all agreed, to accept the quote of £429 from Community Workshop for full colour printing of newsletter (650 copies). There would also be a charge of £25 for delivery with the Parish Magazine.
- 10.6 **Parish Infrastructure Investment Plan:** It was noted that the new chairs had been ordered for the Day Centre.
- 10.7 **Northfield Wood:** There was no update.
- 10.8 **Community Governance Review:** There was no update.

11. **Finance:**

- 11.1 **Account Balance:** £64,637.80
- Income:** £ 494.00 Street Cleaning Grant 4th qtr
- £10,275.18 HMRC – VAT Reclaim 2022-23
- 11.2 **Accounts for Payment:**
- | | | |
|--------------------------|------------|---------------------------------------|
| Admin Payments | £ 916.40 | Not itemised due to GDPR |
| Street Sweeping etc. | £ 349.93 | St Clean etc Mar 23 |
| SCC | £ 1,074.63 | Street Light Energy/Maint 22-23 |
| SCC | £11,640.00 | Street Light LED Updates – 12 units |
| Bestbuy Office Chairs | £ 2,370.00 | Chairs for Rick Day Centre (PIIP) |
| Botesdale Parish Council | £ 318.23 | Coronation Coins for Children |
| SALC | £ 9.60 | Payroll Service – period end 31 March |
- RESOLVED, with all agreed, to approve payment of the accounts above.
- 11.3 **Budget Report:** The 4th quarter report was noted.
- 11.4 **To consider and approve the Community Infrastructure Levy Report to MSDC for 22-23:** The Council RESOLVED, with all agreed, to approve the submission of the CIL Report to MSDC. This indicated that the PC carried over £28,351 in CIL funds from the previous year and received a total of £3,929.29 in 2022-23, totalling £32,280.80. Of this, £13,066.60 had been spent on the Rickinghall Skate Park and a speed indicator device. This left £19,214.20 of CIL funds to be taken forward into the next financial year.

12. **Highways Issues:** None.

13. **Welcome Pack:** None.

14. **Councillors' Reports:**

- Barwoods – It was agreed that the PC would be notified if the path through Low Meadow needed cutting.
- Tree Warden – It was agreed that tree applications would be forwarded to Rosemary.

15. **Matters to be brought to attention of the Council:** None.

16. **Next Meeting:** Tuesday, 9 May 2023

The Chair closed the meeting at 8:28pm.